

Standard Operating Procedures

Post-Secondary Employment Outcomes (PSEO)

Enrollment File

Last Updated: January 7, 2025

I. Purpose

This operating procedure specifies the standard layout of the enrollment file that partners will supply for use in processing and producing the Post-Secondary Employment Outcomes (PSEO). However, in contrast to the Degree File SOP, some parts of this file are provided as a guideline for institutions as opposed to a strict file specification.

II. Notes

There are some variables which will only be available for certain students. We expect missing data in these fields (e.g., cumulative GPA for a first-time admit). We explicitly mention when missingness is expected. Missing SSNs are not an issue, so transfer all records, regardless of availability of SSN for that observation.

III. Filename Convention

Use SYSTEM_enr_STARTYR_ENDYR.txt where SYSTEM is the agreed upon abbreviation for your school system; STARTYR is the first year of the data you are sending; and ENDYR is the last year of the data you are sending. For example, utsys_enr_2001_2015.txt is the file name for the University of Texas System's input file with data from 2001 to 2015. Data for a single academic year should still include two years. For example, utsys_enr_2001_2002.txt for academic year 2001-2002.

IV. Observation Levels

An observation in this dataset is a unique individual-institution-degree level-term.

V. Valid Years

We request as many years of historical data as you can send, starting with 2001. If you are unable to go back to 2001, that is fine. We will not process any years before 2001 because of coverage issues with our wage data before that calendar year. If you are sending new years of data, please do not resend data for years from a prior submission, unless explicitly asked to.

VI. Contact

Andrew Foote
Cody Orr

(202) 384-4784
(202) 961-9780

andrew.foote@census.gov
cody.orr@census.gov

LEHD PSEO Enrollment File Format

Label	Data Element	Len	Type	Data Specification
ssn	Social Security Number (SSN)	9	Character	A 9-digit code indicating each student's Social Security Number. <i>Do not include hyphens. Leave blank if unknown.</i>
name_first	First Name	50L	String	The first name of the reference student, if known. <i>Left justify, blank fill.</i>
name_last	Last Name	50L	String	The last name (surname) of the reference student, if known. <i>Left justify, blank fill.</i>
dob	Date of Birth	8	String YYYYMMDD	The date of birth of the reference student, if known, in YYYYMMDD. <i>Do not include hyphens or other special characters. Leave blank if unknown.</i>
degcip	Declared major using Classification of Instructional Programs (CIP) Code	6L	String	A 6-digit code indicating the reference student's area of study. For acceptable values, see link . <i>Do not include periods or other special characters. Left justify, zero fill.</i>
deglevl_code	Student Level	2R	String	A 2-digit code indicating the reference student's degree/award level. For acceptable values, see link . <i>Right justify, zero fill.</i>
opeid	Office of Postsecondary Education Identification (OPEID) Number	8R	String	An 8-digit identification number indicating the reference student's institution. For acceptable values, see link . <i>Right justify, zero fill.</i>
term	Term of Enrollment		String	String indicating term (spring, summer, fall, winter). Can be codes from your own system, but you will need to provide a

				codebook of the values if not self-explanatory.
year	Calendar Year of Enrollment	4	String	Calendar year of enrollment.
term_gpa	Grade Point Average for Term	4	Number	GPA for reference term. For example, "2.34". <i>Can be missing, especially for nongraded programs.</i>
term_creditshours	Credit Hours Completed by Student in Term	2	Number	Credit hours for reference term. For example, "12".
cumulative_gpa	Cumulative GPA	4	Number	Cumulative GPA at institution as of the reference term. For example, "2.34". <i>Can be missing, especially for nongraded programs or first-time admits.</i>
cumulative_creditshours	Cumulative Credit Hours Completed	3	Number	Cumulative credit hours earned as of the reference term. For example, "60".